

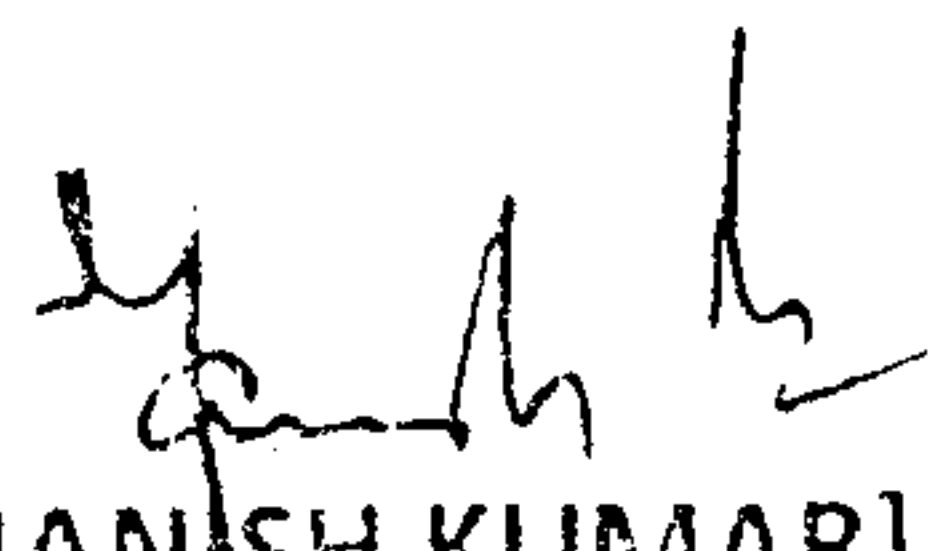
DELHI DEVELOPMENT AUTHORITY

[FINANCE AND EXPENDITURE]

F&E CIRCULAR NO. 20/2012

Consequent upon assignment of work of Sports Wing to Engineer Member and Commissioner-cum-Secretary, DDA, the Vice Chairman, DDA has been pleased to approve the delegation of powers to the Engineer Member and Commr.-Cum-Secretary, DDA in r/o Sports Wing to the extent as per enclosed Annexure 'A'. However, the financial powers delegated, vide office order No. F.5(55)/SW/Coordn./2001-02/DDA/258 dated 23.05.2002 to other functionaries of Sports Wing viz. Secretary Coordn. and Managers(Sports) will remain unchanged.

Encl: Annexure 'A'



[MANISH KUMAR]
Chief Accounts Officer

No.FE.16 (35)2007/DDA | 230

Dated: 1/05/2012

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- ~~E.M.~~
- ~~2/5/12~~
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1. O.S.D. to Vice-Chairman, DDA for information of the latter;
 2. P.S. to F.M. & E.M., DDA;
 3. Commissioner-cum-Secretary, DDA;
 4. Chief Engineer(HQ);
 5. Shri V. K. Dayalu, Advisor to V.C.(SA&GR), DDA;
 6. Director(Nazarat)/Dir.(Works)/ ;
 7. Dy. CAO(Budget)/Dy. CAO(HQ)-I, II & III;
 8. Secretary (Coordn.) Sports Wing, DDA;
 9. Sr. AU(Contingency)/Sr. AO(Sports);
 10. Secretaries and Managers of all Sports Complexes/Golf Courses, DDA;
 11. Guard file/E.O. Book.


01/05/12
Accounts Officer[F&E]
D.D.A.

ANNEXURE 'A'

Delegation of powers of Sports Wing to Engineer Member and Commissioner-cum-Secretary, DDA

Sl. No.	Item	Powers Delegated to	Extent of Powers	Remarks
1.	To hire & employ any messenger/ staff required for day to day running of the complex and to pay them as per service conditions as may be agreed upon including creation of posts	Commr-cum-Secy.	To hire any Messenger/Khalashi / Beldar etc. of Group 'D' on daily/ casual wages/ contract upto 10 persons in a quarter. Beyond this it will be submitted to the V.C., DDA	The service conditions will be applicable similar to those of DDA employees.
2.	To invest & deal with money of Sports Complex not immediately required on sound investment/ disbursement & to retain funds in the nationalised Bank	EM in consultation with Finance.	Full Powers	
3.	To buy, repairs, supply, sell or deal in all kinds of apparatus/ materials used in connection with Games provided by the Sports Complex.	EM Commr-cum-Secretary	Full Powers a) Rs. 1,00,000/- (Rs- One Lac only) at a time. b) Rs. 5.00 lacs. (Rs- Five Lac only) Per annum (each Complex)	The purchase of equipments for QGC will be made on the recommendation of Advisory Committee already constituted for the purpose.
4.	All Financial aspects connected with Sports Complex	EM	Full Powers	
5.	a) maintenance & making of courts/lawns/ playfield etc.	Commr-cum-Secy.	Rs.50,000/- at a time Rs.2.50 lacs (per complex) per annum	
	b) Fixtures & Furniture purchase	--do--	--do--	



c) Repair of furniture	--do--	Rs. 25,000/- at a time Rs. 1.00 lac per annum (per complex)	
d) Printing	--do--	Rs.50,000/- at a time Rs.2.50 lacs per annum (per complex)	
e) Stationery purchase	--do--	--do--	
f) Civil works	--do--	Rs. 1.00 lac at a time Rs. 10.00 lacs per annum per complex	
g) Electrical works	--do--	--do--	
h) Hort. works	--do--	--do--	
i) Postage	--do--	Full Powers at a time Full Powers per annum	
j) Misc. Works not covered in above heads like repair of type writer/ computers, Roller repair & Imprest Advance and its recoupmnt etc.	--do--	Full Powers	
k) Pay and Allowances	--do--	Full Powers	
l) GPF/Festivals	--do--	--do--	
m) OTA	--do--	--do--	
n) Honorarium Special Pay	--do--	Upto Rs. 300/- at a time Upto to Rs. 300/- per head.	
o) Cheques/ Payments for above	--do--	Full Powers	

Sharma